

Privacy Notice for the Call for Sites and Strategic Land Availability Assessment (SLAA)

Service description

Canterbury City Council, as the Local Planning Authority, have a duty to develop plans and policies for the development of land in our district. A SLAA is a necessary part of this process as part of the evidence base in support of the Local Plan. Canterbury City Council is the data controller of the data processed for the SLAA.

Processing activity

The purposes for which your data will be used:

- We will use your personal data to conduct the SLAA in support of the Local Plan,
- Details of the sites you submit to the SLAA will be made publicly available, this will not include your name and address.

Information requirements

To be able to conduct the SLAA we need the following information:

- Name, address,
- Phone number(s),
- Email address,
- Details of the site submitted to the SLAA including your relationship to the site.

Lawful bases

Our **lawful basis** for processing your personal information is:

- Processing is necessary for a task carried out in the public interest or in exercise of official authority vested in the Controller (this is often called Public Task).

Your rights

Your rights depend on the lawful basis we are relying on. More information is [available here](#).

Data Processors

Canterbury City Council uses the following data processors:

- Microsoft UK,
- Snap Surveys,
- ESRI, a member of the Data Bridge.

Data sharing

We may have to share your details with other stakeholders involved in the planning process. The amount of information we share will be the minimum necessary.

Details of other sharing arrangements are detailed in the Kent & Medway Information Agreement.

Retention

We keep your personal information for the minimum period necessary. The information outlined in this Privacy Notice will be kept in accordance with our Retention Policy. All information will be held securely and disposed of confidentially.

Please refer to our Corporate Privacy Notice at www.canterbury.gov.uk/privacy for further details of how we process your personal information and your rights.